

Participation Assessment Instrument

Group Member Name: _____

- 1) Contribution to the group's *task functions* (provides or asks for information and opinions, initiates discussion, clarifies, summarizes, evaluates, energizes, etc.)

5	4	3	2	1
Excellent		Average		Poor

- 2) Contribution to the group's *maintenance functions* (serves as encourager, harmonizer, compromiser, tension releaser, gatekeeper, standard monitor, observer, follower, etc.)

5	4	3	2	1
Excellent		Average		Poor

- 3) Contribution to effective and efficient *group process* (avoids self-centered roles, follows the agenda, respects and adapts to member traits and differences, etc.)

5	4	3	2	1
Excellent		Average		Poor

- 4) *Readiness* to contribute (well prepared with ideas, opinions, and information)

5	4	3	2	1
Excellent		Average		Poor

- 5) *Willingness* to contribute (level of commitment to group's goal—willingness to share listen, adapt, exercise responsibility, etc.)

5	4	3	2	1
Excellent		Average		Poor

- 6) *Ability* to contribute (communication skills and technical skills)

5	4	3	2	1
Excellent		Average		Poor

- 7) Ability to deal with *difficulties* (disruptive members, hidden agendas, etc.)

5	4	3	2	1
Excellent		Average		Poor

- 8) Overall *effectiveness*

5	4	3	2	1
Excellent		Average		Poor